

SEMINOLE COUNTY PUBLIC SCHOOLS

Job Description

SPECIALIST, Network Communications

QUALIFICATIONS

- Bachelor's Degree in telecommunications or a related field and four (4) years experience
OR
- A combination of eight (8) years experience in service and/or installation of PBX systems.

REPORTS TO Supervisor of Information Services **DIRECTS** the work of Communications Field Technician and Communications Network Technician

POSITION GOAL

To provide the District with communications network management and design support.

PERFORMANCE RESPONSIBILITIES

1. * Recommend the physical specifications related to Voice Systems Service.
2. * Recommend systems and practices that will benefit the District in voice and data areas.
3. * Troubleshoot LCR, voice, data network and security problems.
4. * Assist with T1, FT1, DSU, CSU configurations and related problems.
5. * Assist in testing new communications software for the District needs.
6. * Assist in creating a District training course for voice users.
7. * Perform test and retrieve CDR reports from District switches.
8. * Assist in the evaluation of reports for network management and development.
9. * Act as liaison for the District with vendors on communications network design and development.
10. Perform other duties as assigned by the Supervisor of Information Services.

**Denotes essential job function/ADA*

TERMS OF EMPLOYMENT

PAY GRADE

District Salary Schedule
C-E \$49,294 - \$87,539
M-12 D-258 H-1935

POSITION CODES

PeopleSoft Position **TBA**
Personnel Category **15**
EEO-5 Line **50**

Function **Vary**
Survey Code **65033**
Job Code **1984**

ADA CODES

2 **Light Work**
3 **A through K**
4 **A through I**

BOARD APPROVED

August 12, 1998